

# BRANSCOMBE PARISH COUNCIL



MINUTES OF THE BRANSCOMBE PARISH COUNCIL MEETING held in the Branoc Hall Social Room (Village Hall) on **THURSDAY 28<sup>th</sup> January 2016 at 19.30.**

PRESENT: Cllrs. Bass, Cox, Evans, White, Pike, Hall; PC Richard Jenkins (Devon and Cornwall Police)

APOLOGIES: Cllrs. Mayes, Lambert, Willmington, Pook (EDDC), Knight (DCC), Peter Blythe (NT)

NO. OF PUBLIC: None

PRESS: None

CLERK IN ATTENDANCE: Gail Llewellyn (nee Kenyon)

PUBLIC SPEAKING – None

MINUTES OF PREVIOUS MEETING: Parish Council meeting minutes dated 28<sup>th</sup> January 2016, which were previously circulated, were agreed and signed by the Chairman as a true record.

## DECLARATION OF INTEREST

Cllr. Bass in relation to planning application 15/1987/FUL, declared a prejudicial interest as he has worked for the applicant in the past.

Cllr. White in relation to planning application 16/0122/FUL, declared a personal interest as he is known to the applicant.

## POLICE AND NATIONAL TRUST REPORT

### **Police**

PC Richard Jenkins introduced Sam Slater one of his officers on the Neighbourhood Team.

PC Richard Jenkins reported back on the issues raised at the last meeting regarding the 101 number. He advised that the system has been proved to be not up to scratch and a new system is due to be installed May 2016, the reasons given were that it was incompatible with the telephone system. Cllr. White asked if there could be an answering service on the 101 number, this may be accommodated in the new system and the new system will have email contact.

He advised that the Clerk could put his email address on the Parish Web site.

The “Have Your Say” events went well with the joint event with the Post Office being more popular.

PC Richard Jenkins reported on January 2016 crime figures for Branscombe as follows:

<b>01/01/2016 to 22/01/2016</b>			
<b>Offence</b>	<b>Recorded Crime Current Period</b>	<b>Recorded Crime Previous Period</b>	<b>Recorded Crime % Change</b>
Other Theft	0	1	-100.0%
	<b>0</b>	<b>1</b>	<b>-100.0%</b>

**01/01/2015 to 31/12/2015**

Offence	Recorded Crime Current Period	Recorded Crime Previous Period	Recorded Crime % Change
Criminal Damage	0	2	-100.0%
Burglary Non-Dwelling	4	5	-20.0%
Public Order Offences	0	1	-100.0%
Other Theft	3	1	200.0%
Vehicle Offences	1	5	-80.0%
Burglary Dwelling	0	1	-100.0%
Violence without Injury	0	3	-100.0%
Violence with Injury	3	0	%
	<b>11</b>	<b>18</b>	<b>-38.9%</b>

**National Trust** – Peter Blythe advised via email that he had not yet received a key for the lane to cut the hedge back. Cllr. Cox advised that he had been handed a key by Brian Hoare but it seemed to be the wrong one and will be in touch with Brian shortly. Peter also reported that the lady who would like a bench put back on the cliff had been in touch and he advised that the reason for the original bench being removed was because of cliff damage and health and safety reasons, however he was finding an alternative location for her.

**MATTERS ARISING**

Cllr. White raised the issue regarding the proposed road closure between Higher Barn to The Old Cider House between 28<sup>th</sup> March and 8<sup>th</sup> April 2016. This is Easter week and felt that it would not be very good at all for trade for the Fountain Head and visitors to the village over this week. It was agreed that the Clerk would write to DCC to see if this could be changed.

**PLANNING**

**Planning Update** – The update was noted.

**15/2720/FUL** – Longview Cottage 2 Church Row – Erection of summerhouse – After a full discussion, Cllr White proposed and **IT WAS RESOLVED** that the council **SUPPORT** the application. This was seconded by Cllr Hall with **ALL IN FAVOUR**.

**16/0116/LBC** – Sellarswood Branscombe – Raise chimney height and line flue with flexible liner – After a full discussion, Cllr Bass proposed and **IT WAS RESOLVED** that the council **SUPPORT** the application. This was seconded by Cllr Cox with **ALL IN FAVOUR**.

**16/0131/FUL** – 1 Sellarswood – Raise chimney height - After a full discussion, Cllr Bass proposed and **IT WAS RESOLVED** that the council **SUPPORT** the application. This was seconded by Cllr Cox with **ALL IN FAVOUR**.

**16/0122/FUL** – Wootans – Proposed two storey side/rear extension pitched roof over existing dormer - After a full discussion, the following concerns were raised:

- The property would be large for the area therefore it is considered it would be overdevelopment
  - As the property is on a hill, the visual impact of it would be detrimental to the area
- Cllr Bass proposed and **IT WAS RESOLVED** that the council **IS NOT IN SUPPORT** of the application. This was seconded by Cllr Cox with **ALL IN FAVOUR**.

**15/1987/FUL** – Branscombe Beach - The reinforcement and continuation of existing rock armour to the east, approximately 200m along Branscombe beach, for the purposes of combatting erosion, together with the reinforcement and reinstatement of the adjacent storm-damaged roadway (temporary 25 year period sought) - Amended plans for consultation. These amendments relate to - Additional information : Geomorphological Assessment. - After a full discussion, Cllr Cox proposed and **IT WAS RESOLVED** that the council **SUPPORT** the application. This was seconded by Cllr Hall with **ALL IN FAVOUR**.

#### PLANNING CORRESPONDENCE

**Gypsy and Traveller unauthorised stopping places survey EDDC** – EDDC contacted the Parish Council requesting any details relating to unauthorised encampments across the Parish. It was reported that there are none in the area and the Clerk will respond to the email.

**EDDC – Inspector’s Reports – East Devon Local Plan and CIL Charging Schedule** – Documents noted.

**Branscombe Airfield** – The Clerk reported that two letters had been sent off, one to EDDC Chief Executive and one to the Planning Enforcement Officer on 16<sup>th</sup> January 2016 and we await response.

**Housing Needs Survey questionnaire** – The Clerk reported that we have the invoice for the Housing Needs Survey along with a questionnaire which was completed at the meeting with a good overall response to the service. The Clerk to send this off to Devon Communities Together.

**Enforcement Issue** – No further or new issues.

#### REPRESENTATIVES’ REPORTS:

Cllr Cox – reported that the Village Hall sign opposite the Hall was confusing as there is not disabled toilets or parking at the Hall and he has covered this bit of the sign up.

Cllr. Pike – asked if the Parish Council would be prepared to put money towards a new Defibrillator at the Village Hall which would be obtained through the NHS and thus managed by them, it would be installed in a secure cabinet, the cost of this is approx. £800.00. Cllr Bass asked the Clerk to check with Cllr. Knight (DCC) if there were any funds left that this may be used for. However if the full amount was not provided the Parish Council would put a maximum of £100 towards the unit.

Cllr. Pike and Cox advised that the Helipad proposals were acceptable to the Village Hall and they would respond direct to Devon and Cornwall Air Ambulance.

#### HIGHWAYS:

**Sand Bag Policy** – This was discussed and it was agreed that there is enough sand and bags at the moment and that the Sand Bag Policy is:

Branscombe Parish Council has bags and sand available to any resident or business in the parish to protect their property available free of charge

The Contact: Cllr. Ralph Cox  
Email: r.cox000@btinternet.com

Phone: number to follow but in the meantime contact the Parish Clerk on 07506726403

This was agreed with **ALL IN FAVOUR** and the Clerk will publish it on the web.

**Potholes:** Cllr White asked that the Clerk report the very bad potholes on Berry Hill at Highers Cox's Farm by the pig gate. Cllr Hall also advised that there is a pothole that needs repairing o/s the Village Hall, the Clerk will report this also.

**Road Salt:** Cllr. Cox advised that DCC's contractor had contracted him to deliver a bag of road salt. This requires a dry place to store, there were a number of locations mentioned, Cllr. Cox will find an appropriate location.

FOOTPATHS: Nothing to report.

#### CORRESPONDENCE:

**Emergency Flood Resilience Grant** – The Parish wished to thank DCC Highways for the drainage works that were carried out last year and advised that there had been no further reports to date of localised flooding. The Clerk will respond to the email on this basis.

**EDDC Standards Committee Vacancy** – There is a vacancy for a member of the Parish Council to join the committee, there were no volunteers.

**Mr & Mrs Bird** – letter received regarding the cutting back of the hedge on the road closed to traffic which the National Trust are responsible for and the Parish are assisting in obtaining a key to the bollards to obtain access for the National Trust. The Clerk to write back and advise of the current situation.

**Dog Fouling Stickers** – A letter had been received from EDDC Environmental Health asking if we would put up stickers on known problem locations. These were handed out to be put up as appropriate.

**Queens 90<sup>th</sup> Birthday Celebrations – Community, Youth and Local Service Awards** – The Parish had been asked if there were any nominations for these awards, none were proposed.

**Ditch and Drainage Works** – The Clerk at Farway Parish Council emailed to ask if Branscombe Parish Council had any issues regarding the clearing of ditches and drainage works now that the Parish Lengthsman services had ceased. It was agreed that we do have some problems and for the Clerk to request how much it would cost and how a scheme would work.

#### FINANCE:

**Cheques to sign** - The following cheques were signed:

<b>Cheque No.</b>	<b>Description</b>	<b>Amount</b>
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- 928 EDDC Ground Maintenance – War Memorial £116.28  
**(This cheque was signed but the Clerk would check that it is not a duplicate payment before sending it off, if it is the cheque would be destroyed and reported to the next meeting)**
- 929 Devon Communities Together – Housing Needs Survey £300.00

**Parish Precept** – The Clerk advised that the claim to EDDC for £7,500 for the Parish Precept was send off on 16<sup>th</sup> January 2016.

PART B MATTER - None

MATTERS BROUGHT FORWARD WITH PERMISSION OF THE CHAIRMAN:

The Clerk advised that a planning application 16/0040/FUL had come in by post on Monday 25<sup>th</sup> January after the agenda was published, an email alert for this application had not been received however EDDC advised that it had been sent to the wrong Parish and advised that Branscombe Parish Council could defer their response until our next meeting on 18<sup>th</sup> February 2016.

The next meeting is due on 25<sup>th</sup> February 2016 @ 19:30 in Branoc Hall (Village Hall) Social Room.

Meeting closed at 9.15 pm

Signed...*Ellr John Bass*..... Date ...25<sup>th</sup> February 2016.....