

BRANSCOMBE PARISH COUNCIL



MINUTES OF THE BRANSCOMBE PARISH COUNCIL MEETING held in the Branoc Hall Social Room (Village Hall) on **THURSDAY 7 April 2016 at 19.30.**

PRESENT: Cllrs. Bass, Evans, Pike, Mayes, Lambert, White, Cox, Pook (EDDC), Knight (DCC)

APOLOGIES: Cllr. Hall, PCSO Richard Jenkins (Devon and Cornwall Police)

NO. OF PUBLIC: Tony Fastnedge and Graham Walford-Howell

PRESS: None

CLERK IN ATTENDANCE: Gail Llewellyn (nee Kenyon)

PUBLIC SPEAKING - None

MINUTES OF PREVIOUS MEETING: Parish Council meeting minutes dated 10th March 2016, which were previously circulated, were agreed and signed by the Chairman as a true record.

DECLARATION OF INTEREST –

Cllr. Cox declared a personal interest for item 7.1c) as he is a neighbour.

POLICE AND NATIONAL TRUST REPORT

Police – PC Richard Jenkins emailed the following information for the meeting:

March crime figures show no reported crimes.

Incident of note is the calling door to door on the evening of 15 and 16th March of an apparent Polish deaf couple selling pictures. No offences have come to light regarding this couple and it is possible they were genuine(ish) although it hasn't been possible to trace them.

Residents are reminded to remain vigilant and note advice re cold callers on our website. (Leaflets and 'No Cold Caller' stickers are available from the Neighbourhood Team). Do not let cold callers into the home or leave them unattended even on the door step.

'Have Your Say' was not well attended (despite building sharing with the Art exhibition). The next date is 21st April although we will still try to make it to the post office on Wednesdays. The 'Have Your Say' process will be reviewed in the near future in an attempt to ascertain the best way to maintain contact with local residents. Any suggestions from the parish council are welcome.

National Trust – Nothing reported.

MATTERS ARISING

Vacant post on Parish Council nominations – to co-opt a new councillor (discussion in public with vote in private) Cllr. Bass welcomed Mr. Tony Fastnedge and Mr. Graham

Walford-Howell to the meeting and asked if they both could give a short introduction of themselves to the meeting.

Tony Fastnedge – Advised that he lived at Coxes Corner and has done since 2004 with his wife. His wife has become more involved in local matters than he has in the past as he is heavily involved with the Lyme Regis Sailing Club. He feels that it is now time to make more of an appearance by joining Banscombe Parish Council. He also informed the meeting that he is fully retired.

Graham Walford-Howell – Advise the meeting that he has lived in the village for 26 years and he felt that he was overdue to apply for this post. He is interested in what Branscombe Parish Council does and his wife and himself come from Bournemouth, but now would not go back there as they are very happy with Village life. He informed the meeting that he owns a flat in Bournemouth where he does “chill out”. His wife and himself help run the Art Exhibition and has led on it 6 times with the proceeds largely going to charity. He has a property background and has been in the leisure industry in Torbay.

Cllr Bass advised the candidates that the position is unpaid therefore voluntary and advised the meeting that we would proceed with the ballot with the Clerk handing out the voting slips which were then counted by the Clerk with the following results:

Private Ballot Results:

- Tony Fastnedge – 2 votes
- Graham Walford-Howell – 5 votes

Graham Walford-Howell was formally co-opted onto the council with immediate effect with the appropriate paperwork being completed asap. The Clerk will provide Cllr. Graham Walford-Howell with the documents.

Branscombe Signs – Village Hall – A discussion took place on the response from the Village Hall Committee with respect to contribution toward the removal of the signs. Unfortunately they advised that they were unwilling to do so. It was agreed that the signs would be removed.

PLANNING

Planning Update – The update was noted. A discussion took place on EDDC refusal of the planning application for the Beach reinforcement works. Cllr Pook advised that he felt that the response from Natural England was rather harsh with respect to their requirements for the application. This was noted.

16/0608/FUL – Hooken – Alterations to the roof to form 2no. dormer windows – After a full discussion, Cllr Cox proposed and **IT WAS RESOLVED** that the council **SUPPORT** the application. This was seconded by Cllr Pike with **ALL IN FAVOUR**.

16/0649/COU – Bulstone Springs Farm – Change of use of part agricultural building to poultry processing and dispatch facility (B2) - After a full discussion, Cllr Bass raised the issue regarding the disposal of waste and Cllr Cox regarding the noise of the plucking machine but it was considered that the control of these would be picked up in the planning conditions. Cllr Lambert proposed and **IT WAS RESOLVED** that the council **SUPPORT** the application. This was seconded by Cllr White with **ALL IN FAVOUR**.

PLANNING CORRESPONDENCE

Blue Ball Cottages - Cllr Bass raised an issue regarding Blue Ball Cottages and that there had been no activity on the site for a number of months if not years and asked if there was a time limit on when an application should be started. This application had already commenced and it had a 3 year from consent to commencement start date. Cllr. Bass was very concerned regarding the visual impact the scaffolding and unfinished works had on the village and it was agreed that the Clerk would write to EDDC Environmental Protection to see what could be done and find out what the current position was with the site.

Airfield – The Clerk advised that she had received an email from Maureen Ballantyne advising that the Local Authority for Bagby Airfield North Yorkshire (similar to our situation in Branscombe) had been successful in obtaining an Environmental Impact Assessment for the planning application and that this may help in any future dealing we may have with respect to Branscombe Airfield. This was noted.

15/2833/FUL Erection of Livestock Barn at Normans Grave Branscombe – Mr. & Mrs Pockock email 17th March 2016 – Cllr Pook advised that the applicant had been a responsible applicant and is taking account of all the issues raised by Branscombe Parish Council and that the farmer runs a very responsible operation. Cllr. Bass felt it is situated in a visually intrusive location however there appeared to be nothing further that the Parish Council could do. The concerns of Mr. & Mrs. Pockock were therefore noted.

Enforcement Issue – No further or new issues.

REPRESENTATIVES' REPORTS:

Cllr. Knight –

Advised that the road closure by the Fountain Head was now in place. Locksly Lane is now complete. Cllr Bass thanked Devon County Council for this.

£1k locality funding is now available for the new financial year but it will have to go further than in past years as there are now 9 Parishes instead of 6.

Coxes Farm ditches cleaned, but the soil is washing into the road, the soil should be removed and Cllr. Knight will be looking into this on his tour on 11th April. Cllr. Bass agreed as mud now washes into the road.

The Clerk asked when the batch of potholes would be done. Cllr Knight advised that they should already be done, he was advised that this was not the case and he would be picking this up with his Highway colleagues.

Cllr Evans asked if we had a response regarding the email from Brian Hoare for the mess on the road. It was suggested that this was the stop cock for Gays Farm and the Clerk would advise DCC – Brian Hoare of this.

Cllr. Pook –

Advised that Cranbrook was in the top 10 Healthy Towns award and that 50% of residents were from East Devon area 20% wider and a very small amount from outside Devon. He said that if we were passing this area it is well worth a visit.

Office relocation – the design is now completed with Exmouth Town Hall revamp, target date

for completion is February 2018.

Devolution Heart of South West – 19 authorities are focusing on regional transport, health, social services with an elected mayor but all this is a current proposal.

HIGHWAYS:

Discussed under Cllr Knight's update above.

FOOTPATHS: Nothing to report.

CORRESPONDENCE:

Police and Crime Commissioner Election – 5th May 2016 – this was noted.

Jurassic Coast the future – Consultation DCC – Cllr Lambert advised that the Seaton Jurassic centre is very good. The National Trust Branscombe to Beer walk provisional date 2nd or 9th July which will include a tour of the Mill. Cllr. Bass asked Cllr Lambert if he could find out what the opinion of the Jurassic Society was of the Branscombe Beach works.

CPRE Our Outdoors Competition – email 22nd March 2016 – It was agreed that the Clerk would complete the form to enter Branscombe into the competition. Cllr. Pook advised that Branscombe did not appear to be mentioned in the Shore-line Management Plan.

Lyme Bay Project – All noted the request to vote for the Lyme Bay Fisheries and Conservation Reserve as it is a well worthwhile project on our doorstep. This was noted.

Feniton Parish Council email regarding the Burial Ground – It was agreed that the Clerk would advise Feniton Parish Council to write to EDDC Legal Team – Giles Salter and that Branscombe Parish also wrote to various landowners for possible use of land as a burial ground. Cllr Bass advised that Branscombe Parish Council were under the impression that there would be a need for a planning application, Cllr. Pook advised that EDDC did this all as part of the Compulsory Purchase Order from the National Trust and a similar problem occurred in Sudbury.

DALC Courses – the Clerk advised that there are a number of useful courses and that she would circulate the lists to councillors as and when they come up.

Project Cosmic 11th April – The Clerk advised that this was a presentation regarding “Going Paperless” and the use of the funds from the Parishes Together Budget. Unfortunately the Clerk could not attend and asked if anyone else could on her behalf, there were no volunteers.

FINANCE:

Finance Update and agree accounts to be forward for Audit – The Clerk advised that she had not received the final statement from NatWest yet and that there would be small amendments once this had been received. It was agreed that the small amendment would be approved by Cllr Bass as chairman to be put forward for Auditing.

Cllr. Mayes asked why there is more than one account for the Parish, Cllr Bass advised that the Gardens account was set up separately as there were fund raising activities for this and they did want them to be included in the Parish Precept, however all the accounts are reported therefore it seemed that this is now not really needed. It was discussed that the number of accounts should be reduced to 2, Current and Business Reserves, from the 4 (Gardens and

War Memorial). A vote was taken and 5 were in agreement to 2 accounts and 2 against. The Clerk will investigate how this could be achieved. It was also discussed that the only way the Clerk can do electronic banking was to be a signatory on the account but it was not known if this was permitted. The Clerk will check with DALC and advise the next meeting.

Locality Award - £250 – Village Hall Defibrillator Project – David Lamb wished to thank the Council for its contribution and the Locality Fund. The Clerk advised that the monies had now been received from DCC. Cllr Bass requested that the Clerk write to the Village Hall Committee to ask how they are going to fund the remaining amount needed and that we wish to be recognised in a plaque by the Defibrillator as a contributor together with DCC, he also wished to reiterate that the names of those who can operate it should also be displayed.

Audit – It had been agreed for Mr Graham Walford-Howell to audit the accounts but as he has now been elected as a member of the council this would be a conflict of interest. Therefore Mr. Tony Fastnedge was asked if he would be willing to do this and he agreed. All were in favour of Mr. Tony Fastnedge to Audit the Accounts.

NatWest Forms – The Clerk advised that NatWest Bank had unfortunately lost all the forms that were completed and provided to the Sidmouth Banch last year and the forms needed to be completed again. They were all signed by Cllr Evans, Mayes and Walford-Howell for being a signatory on the accounts and countersigned by three councillors together with another communication regarding keeping the same statement date.

War Memorial Maintenance – Two quotations had been received:

EDDC - £96.90 + VAT

Chris Fuell - £85 (not VAT registered)

Cllr Cox proposed and **IT WAS RESOLVED** that the council **WOULD ACCEPT** Chris Fuells quotation. This was seconded by Cllr Pike with **ALL IN FAVOUR**.

Cheques signed –

932	DALC Membership Fees 2016/17	£117.23
933	HMSO final qtr 2016	£264.00
934	Clerk Wages and Expenses	£520.16
935	National Trust – Allotments	£ 50.00

PART B MATTER - None

MATTERS BROUGHT FORWARD WITH PERMISSION OF THE CHAIRMAN:

Cllr Evans – Wished to remind all dog owners that their dogs need to be microchipped when they are over 8 weeks old otherwise they could be in for a £500 fine.

Cllr Mayes – Mill Lane residents are not all on line and some people do not have a computer at all, he offered to write a news update for the Parish Newsletter. This was agreed. He also suggested that we should have a Facebook page, this was agreed and the Clerk will do this.

Cllr Lambert – Advised that 2 allotment sites are now available for rent.

Cllr Cox – Asked if we are going to do the hanging baskets for the Village Hall. This was agreed and Cllr. Cox will order them.

Cllr Pike – Asked if we as a council are planning to do anything for the Queens 90th Birthday. Cllr Bass advised that this was down to individuals and not the council.

Cllr Bass - Asked if anyone knew what had happened to Stuarts bench. The Clerk agreed to write to the National Trust.

The next meeting is due on 21st April 2016 @ 19:30 in Branoc Hall (Village Hall) Social Room.

Meeting closed at 9.50 pm

Signed..... Date