

**BRANSCOMBE PARISH BRANSCOMBE  
PARISH COUNCIL**



MINUTES OF THE BRANSCOMBE PARISH COUNCIL **ANNUAL GENERAL MEETING** held in the Branoc Hall Social Room (Village Hall) on **THURSDAY 31<sup>st</sup> May 2018 at 19.30hrs.**

PRESENT: Cllrs Bass, White, Pike, Fastnedge, Walford-Howell, Lambert, Cox, Powell, Evans Shaw (DCC)(part) and Pook (EDDC)

NO. OF PUBLIC: None

APOLOGIES: None

PRESS: None

CLERK IN ATTENDANCE: Gail Llewellyn

PUBLIC SPEAKING - None

ELECTION OF CHAIRMAN – Cllr Bass took the Chair and advised that he would be stepping down as Chair and asked if there were any nominations to take over the Chair for the following term. Cllr White nominated Cllr Fastnedge and this was seconded by Cllr Powell. There were no other nominations and **IT WAS RESOLVED** that Cllr Fastnedge would be duly elected Chairman. with **ALL IN FAVOUR.**

*Cllr Fastnedge took the chair.*

Cllr Fastnedge thanked Cllr Bass for the many years he has been Chair and also thanked the Clerk for her work over the past year. He advised that there may be a few things that he will change in respect to how we deal with Planning Applications, in that he would like everyone to review the applications and summarise their views before the meeting so that we can discuss with more knowledge of the applications.

ELECTION OF VICE-CHAIRMAN – Cllr Powell nominated Cllr Bass as Vice-Chairman and this was seconded by Cllr Walford Howell with **All In Favour.** Cllr Bass agreed to take the post.

ELECTION OF REPRESENTATIVES

- a) **Village Hall** – Cllr Bass proposed Cllr Pike as Village Hall representative and **IT WAS RESOLVED** that Cllr Pike would be the Village Hall representative. This was seconded by Cllr Fastnedge, **ALL IN FAVOUR.**
- b) **Emergency Sub Committee** – Cllr Bass proposed Cllrs Pike, Powell and Cox as Emergency Sub Committee representative, this was seconded by Cllr White. **IT WAS RESOLVED** that all 3 councillors would be the representatives on the Emergency Sub Committee. **ALL IN FAVOUR.**
- c) **Allotments** – Cllr Fastnedge proposed Cllr Lambert as Allotments representative this was seconded by Cllr Bass and **IT WAS RESOLVED** that

Cllr Lambert would be the representative on the Allotments Committee. **ALL IN FAVOUR.**

MINUTES OF PREVIOUS MEETING: Parish Council meeting minutes dated 10<sup>th</sup> May 2018, which were previously circulated, were agreed and signed by the Chairman as a true record.

MATTERS ARISING - None

#### FINANCE

**Annual review of Finances and Annual Return** – The Clerk handed out copies of the year 2017/18 finance sheets. The Clerk raised that the Annual Report had an error and handed out a replacement sheet for page 5 of the Annual Report. The figure was changed to reflect that the staffing costs that had been accounted for twice. Cllr Fastnedge proposed and **IT WAS RESOLVED** that the accounts be signed and submitted as a true record. This was seconded by Cllr Bass, **ALL IN FAVOUR.**

#### **Cheques signed as follows:**

Chq.No. 990 – Thomas Westcott – Payroll 2017/18	-	£228.00
Chq.No. 991 - PCC donation for Parish Magazine	-	£100.00

**Parishes Together Fund – 2018/19** – It was agreed that we would pursue this fund for contributing towards the Night Time Landing for Devon Air Ambulance.

DECLARATION OF INTEREST – None

#### PLANNING

**Planning Applications:** None

**Correspondence:** None

HIGHWAYS – Cllr Bass advised that he was discussing with Chetna Jones who is the Deputy Town Clerk at Exmouth Town Council as they are having similar problems with highway issues. Cllr Bass proposed and it was agreed, that we invite Stephen Kelley and his superior Paul Downes to our next meeting to discuss the issues raised in the Clerks email which it was felt had not been met. The roads around Branscombe are in a state of disrepair and in some places dangerous. Cllr Cox also raised that the flooding at Elverway had also not been addressed.

#### **OTHER URGENT MATTERS:**

Devon Air Ambulance quotation – The Clerk was asked to enquire how Beer Parish Council were getting on with their site and also advised that Toby Russell had asked to attend the next meeting. It was also asked if the quotation was the total bottom line for all the works needed to bring the area up to a specification suitable for landing.

Gazebo – An alternative quotation had been provided by Cllr Pike as the other quotation was not acceptable due to the payment method. Cllr Pike advised that the new quote is approx. £715 inc VAT. It was proposed by Cllr White to progress with its purchase and this was seconded by Cllr Powell with **All In Favour.** Cllr Pike will send the information to the Clerk to action.

Street Trading Notice in Beer – This was noted.

General Data Protection Regulations - it was agreed that the Clerk would start going through the questionnaire for the next meeting.

PART B MATTER - None

MATTERS BROUGHT FORWARD WITH PERMISSION OF THE CHAIRMAN:

Cllr Fastnedge raised the accident with the light aircraft landing on Sidmouth Beach and asked Cllr Pook if he had any further information on this. Cllr Pook advised that he had heard nothing but would investigate the matter with Planning Enforcement. Cllr Bass advised that a lot of local people are concerned about this as it was apparent that the aircraft was destined for Branscombe Airfield. Cllr Powell asked if we could get any data regarding accidents etc. Cllr Fastnedge raised that he thought that the permission to use the airfield went with the landowner which he believed had changed and we were confused.

Cllr Fastnedge advised that he had some information on the Lyme Regis public WiFi and handed this over to the Clerk for further investigation.

The next meeting is due on 21<sup>st</sup> June 2018 @ 19:30 in Branoc Hall (Village Hall).

Meeting closed at 20.40hrs

Signed..... Date .....