

# Branscombe Parish Council

Clerk: Mrs Gail Llewellyn

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## **BRANSCOMBE PARISH COUNCIL MEETING to be held in Branoc Hall Social Room on: THURSDAY 14<sup>th</sup> March 2019 at 19.30hrs**

Members of the public and press are invited to attend. If requested, there will be a max. of 15 minutes public participation prior to the start of the Council meeting. Speakers will be limited to 3 minutes per person. Matters raised should be within the remit of the Agenda of the Council and with the prior permission of the Chairman. Requests should be received by Noon of the day of the meeting.

### **MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THIS MEETING AS OBSERVERS**

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.

Members of the public exercising their right to speak during Public Question Time will be recorded.

### **AGENDA**

- 1) APOLOGIES
- 2) PUBLIC SPEAKING
- 3) MINUTES OF PREVIOUS MEETING Dated 14<sup>th</sup> February 2018
- 4) DECLARATION OF INTEREST
- 5) ORGANISATIONS:
  - a) Police
  - b) National Trust Report
- 6) REPRESENTATIVES' REPORTS
  - a) Cllr Shaw, DDC
  - b) Cllr Pook, EDDC
  - c) Village Hall
- 7) MATTERS ARISING
  - a) Devon Air Ambulance; date for 1hr presentation with Q&A or drop-in session. DAA will draw up document to publicise the event & prepare docs for planning application
  - b) Allotments Future; awaiting response from NT
  - c) Council Road Wardens; Cllrs interest & notice placed in Parish Magazine

- d) General Data Protection Regulations (GDPR); policies & privacy statements
  - e) Councillor Vacancy; update councillor's contact details
  - f) Clerk training; DALC Preparing for Audit, Wed 27 March 2019, £40
  - g) Old People's Bungalows; Cllr Pook to advise on original land donation / relevant covenant
  - h) Parking at Parkfield Terrace; response sent to resident
  - i) Upcoming Council elections, notices and calendar
- 8) PLANNING
- a) Update – attached
  - b) Appeals – none
  - c) Applications – 19/0317/FUL Berry Barton Farm; Erection of one horticultural poly tunnel  
19/0331/VAR Edge Farm Stables; Variation of 17/2382/FUL(Proposed rural workers dwelling
  - d) Enforcement – as updated
  - e) Correspondence – 17/1553/FUL Little Bulstone, response from EDDC Planning; a field shelter sited on the hardstanding would require planning permission, however, this shelter would be temporary and not require permission. If a future application for a field shelter was submitted this would not be likely be objectionable.
- 9) HIGHWAYS/FOOTPATHS
- a) Cllr Shaw/NT/DCC Stephen Kelly meeting
  - b) Cllr Shaw item 3.q Branscombe Potholes on Traffic Group Meeting minutes
- 10) CORRESPONDENCE
- a) CIL Preliminary Draft Charging Schedule consultation
  - b) Notice of 8<sup>th</sup> Annual *Beer Blazer* 2019, passing through Branscombe (no road closures)
  - c) Road closure Higherlands Farm to school (cattle grid cleaning) - now postponed
- 11) FINANCE
- a) Finance Update 2018/19 – attached
  - b) Cheques to sign:
    - i Chq. No. 1005 – £131.40 – hire of Village Hall
  - c) Consider £50 payment to Virgin Media to extract emails for archive
- 12) MATTERS BROUGHT FORWARD WITH PERMISSION FROM THE CHAIRMAN

Close Meeting (Date of next meeting 11<sup>th</sup> April 2019 @ 19.30hrs)



Gail Llewellyn

Clerk to the Council and Responsible Financial Officer

Dated **10<sup>th</sup> day of March 2019**

#### **Reminder for Members**

You must declare the nature of any disclosable pecuniary interests. (Under the Localism Act 2011, this means the interests of your spouse, or civil partner, a person with whom you are living with as husband and wife or a person with whom you are living as if you are civil partners). You must also disclose any personal interest.

You must disclose your interest in an item whenever it becomes apparent that you have an interest in the business being considered. Make sure you say what your interest is as this has to be included in the minutes. (For example, 'I have a disclosable pecuniary interest because this planning application is made by my husband's employer.')

If your interest is a disclosable pecuniary interest you cannot participate in the discussion, cannot vote and must leave the room unless you have obtained a dispensation from the Clerk.