

BRANSCOMBE PARISH COUNCIL



MINUTES OF THE BRANSCOMBE PARISH COUNCIL MEETING held in the Branscombe Village Hall, Branscombe on **THURSDAY 14th March 2019 at 19.30hrs.**

PRESENT: Cllrs Fastnedge (Chair), Bass (Vice Chair), Cox, Evans, Lambert, Pike, Powell, White, Pook (EDDC), Shaw (DCC), and PC Speers (NBM Seaton).

APOLOGIES: None.

MEMBERS OF PUBLIC: One.

PRESS: None.

CLERK(S) IN ATTENDANCE: Gail Llewellyn and Nicky Langley.

PUBLIC SPEAKING: None.

MINUTES OF PREVIOUS MEETING: Parish Council meeting held on 14th February 2019, which were previously circulated, were agreed and signed by the Chair as a true record.

DECLARATION OF INTEREST: Planning application 19/0317/FUL; Cllr White being the applicant and Cllr Bass having a non-pecuniary interest but having recently worked for the applicant.

POLICE AND NATIONAL TRUST REPORT:

a) Police: PC Speers reviewed the crime figures for February as previously circulated, and thanked local farmers who assisted with observations on a silver van seen looking for scrap in the area. To support Farmwatch, Devon & Cornwall are setting up a WhatsApp group. He is also preparing sheep worrying signs for the area.

PC Speers opportunity for Council Road Wardens will be advertised in the April Parish Magazine.

b) National Trust: No report.

REPRESENTATIVES' REPORTS:

a) DCC: Written report received and previously circulated. Council tax bills have been circulated with increases above inflation to maintain care services, and build up in reserves in case of future government cuts (which Cllr Shaw did not support). No-deal Brexit work is also ongoing.

b) EDDC: Reported EDDC motion to increase policing in line with size of population and approve Queens Drive Exmouth Water Sports centre. Assisted Clerk with clearing planning enforcement actions (many thanks).

c) Village Hall: Requested assistance with grant for replacing picnic tables in front of Hall. Clerk to communicate with Cllr Shaw.

MATTERS ARISING:

a) Devon Air Ambulance (DAA) Night Landing – Toby Russell awaiting date for PR event; Chair to seek commitment from Village Hall Committee Chair or BPC will choose new date. Clerk will check if reception availability was confirmed.

b) Allotments – Cllr Lambert discussed vacant possession with NT; Cllr White offered to store any equipment that remains unclaimed. Cllr Lambert to inform NT that unless written approval received from Estate Team contract termination cannot be signed by the end of the month.

c) Council Road Wardens – Cllrs Pike & Powell expressed interest and await result of advert placed in Parish Magazine.

d) GDPR – Previously circulated policies and privacy statement approved. Proposal was made by Cllr Evans that Data Protection Officer should be Assistant Clerk; seconded by Chair, AIF. This will be included in revised contracts of employment. Payment of £40 to register with ICO will be addressed at the next meeting.

e) Councillor Vacancy – One application was withdrawn so remaining candidate (David Pegler of Higher House) was proposed by Cllr Powell and seconded by Chair, AIF. He will be called to the next meeting.

f) Clerk Training – Clerk to attend upcoming DALC course on audits proposed by Cllr Bass and seconded by Cllr Cox, AIF. Former Cllr Walford-Howell will be approached to conduct audit.

g) Old People's Bungalows – Cllr Pook checked original titles and found no covenant therein. He will further investigate any Section 106 Agreements made between the Local Authority and the developers.

h) Parking at Parkfield Terrace – Email sent to resident; no response.

i) Council Elections – Clerk passed out application forms and calendar, and will provide assistance in their completion. Notices of election will be put on board / Facebook / website on receipt.

PLANNING:

a) Planning Update – Noted.

b) Appeals – None.

c) Planning Applications – 19/0317/FUL Berry Barton Farm – supported; proposed Cllr Cox, seconded Cllr Bass, AIF (Cllr White stepped out of the room).

- 19/0331/VAR Edge Farm Stables – insufficient detail/justification to make building larger. Request planning statement from EDDC to cover need for extra space. Unless supporting information provided, BPC cannot support; proposed Chair, seconded Cllr Bass, AIF.
- 19/0138/COU Lot 8 Edge Farm Branscombe – supported; proposed Chair, seconded Cllr Lambert, AIF.

d) Enforcements – None.

e) Correspondence – 19/0506/AGR Land at Young Coombe received too late for agenda; Clerk to ask for extension due to short timescale and elevation plans/information provided being insufficient.

HIGHWAYS:

- Top dressing planned on Northern Lane and notice issued. Chair asked Cllr Shaw if cattle grids could be cleaned during the same period of road closure.
- Pot hole driven by spring described on Village road just below School Lane; Clerk to report.
- Dip in road near Blue Ball Cottages where water main recently repaired; Clerk to report.

- Chair will meet with Cllr Shaw, NT and Stephen Kelly (DCC) on flooding by bridge adjacent to Village Hall.
- Cllr Shaw followed up with Traffic Group Meeting Action Log and was advised if work not addressed did not meet action criteria. He will address this subject at a higher level.

FOOTPATHS:

None.

CORRESPONDENCE:

a) CIL Preliminary Draft Charging Schedule consultation – noted.

b) Notice of 8th Annual Beer Blazer 2019 – noted.

c) Road closure Higherlands Farm to school – noted.

FINANCE:

a) Finance Update 2018/19:

Grand Total	£ 23,590.16
Total Income for the year	£ 7,570.29
Total Expenditure for the year	£ 10,132.26
Balance for the year	£ (2,561.97)

b) Cheques

Hire of Village Hall for BPC meetings	£131.40 – Cheque No. 1005
Assistant Clerk Wages & Expenses	£199.52 – Cheque No. 1006
Spare pads for AED BPC/18/002	£ 55.14 – Cheque No. 1007

c) Council considered £50 payment to Virgin Media to be able to extract emails from redundant account and place in archive; proposed Chair, seconded Cllr Bass, AIF.

MATTERS BROUGHT FORWARD WITH PERMISSION FROM THE CHAIRMAN:

a) The Council Emergency Committee update is postponed to the next meeting.

b) Prices of surplus furniture at EDDC offices in Knowle was passed to Village Hall via Cllr Pike.

c) A resident raised a verbal concern with access to Manor Mill Lane due to cars parking on the verge and suggested bollards be placed there; this was not pursued as policing parking is not a Council issue. The Clerk will raise with DCC/Police.

d) Signage and hedging nearby Kingsdown Tail caravan site was discussed. It is too late to attend to this spring and the issue may be brought back to Council in July.

e) Clerk tendered resignation due to ill health. Chair accepted resignation and passed on thanks from Council. Advert for replacement Clerk/Assistant Clerk will be placed in Parish Magazine.

The next meeting is planned on 11th April 2019 @ 19:30, in Branoc Hall (Village Hall).
Meeting closed at 21.40hrs.

Signed..... Date