

Branscombe Parish Council

c/o Higher House, Branscombe, EX12 3BH

01297 680363 / 07903 080411

Email: clerk@branscombe.eastdevon.gov.uk

Website: <http://www.branscombe-pc.org.uk>



ANNUAL PARISH MEETING

BRANSCOMBE PARISH COUNCIL (BPC) MEETING to be held in Branoc Hall Social Room on:

THURSDAY 9th May 2019 at 18.30hrs

Members of the public and press are invited to attend. Matters raised should be within the remit of the Council and with the permission of the Chair.

AGENDA

- 1) APOLOGIES
- 2) MINUTES OF PREVIOUS MEETING Dated 31st May 2018 (*available on BPC website*)
- 3) MATTERS ARISING
- 4) CHAIR'S REPORT
- 5) FINANCE REPORT
- 6) REPRESENTATIVES' REPORTS
 - a) DCC (Cllr Shaw)
 - b) EDDC (Cllr Pook)
 - c) Devon & Cornwall Police (PC Adam Speers)
 - d) National Trust Rangers (Rob Skinner)
 - e) Branoc Hall Committee (Abi Fuell)
 - f) Branscombe Project (Joan Doern)
 - g) Branscombe PCC (Ross Wilmington)
 - h) The Friends of St. Winifred's Church, Branscombe (*declined*)
 - i) Branscombe Players (Ross Wilmington)
 - j) Branscombe C of E School (Katie Gray)
 - k) Branscombe C of E School PTFA (Abi Fuell)
 - l) Branscombe Craft Club (*declined*)
 - m) British Legion (Hillary Walford-Howell)
 - n) Branscombe Thursday Afternoon Club (Nigel Freathy)
 - o) Branscombe Cricket Club (Gary Pinnock)
 - p) Branscombe Harvest Fair (Carl Hancock)

A handwritten signature in blue ink, appearing to read 'Nicky A Langley', is written over a horizontal line.

Nicky A Langley

Assistant Clerk to the Council & Responsible Financial Officer

Dated: 3rd May 2019

BREAK FOR TEA AND COFFEE

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ANNUAL MEETING

BRANSCOMBE PARISH COUNCIL MEETING to be held in Branoc Hall Social Room on:

THURSDAY 9th May 2019 at 19.30hrs

Members of the public and press are invited to attend. If requested, there will be a max. of 15 minutes public participation prior to the start of the Council meeting. Speakers will be limited to 3 minutes per person. Matters raised should be within the remit of the Agenda of the Council and with the prior permission of the Chair. Requests to speak should be received by noon of the day of the meeting. Members of the public exercising their right to speak will be recorded.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THIS MEETING AS OBSERVERS

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting.

Before the start of the meeting, all Councillors will sign an Acceptance of Declaration of Office.

AGENDA

- 1) ELECTION OF CHAIR
- 2) CHAIR TO SIGN DECLARATION OF OFFICE FOR THE ROLE OF CHAIR
- 3) APOLOGIES
- 4) ELECTION OF VICE-CHAIR
- 5) ELECTION OF REPRESENTATIVES
 - a) Village Hall
 - b) Emergency Sub-Committee
 - c) Seaton, Beer & Branscombe Traffic Group
- 6) PUBLIC SPEAKING
- 7) MINUTES OF PREVIOUS MEETING Dated 11th April 2019
- 8) DECLARATION OF INTEREST
- 9) MATTERS ARISING
 - a) Agreement by Councillors to receive Agendas electronically
 - b) Appoint Assistant Clerk following advert in Parish Magazine
- 10) PLANNING

- a) Applications, Appeals & Enforcement
 - 19/0660/LBC - The Bakery Branscombe EX12 3DB - Addition of guttering on side (north-west) elevation
 - 19/0386/FUL - Berry Barton Farm Berry Hill Branscombe EX12 3BD - Agricultural storage and machinery building
 - 19/0849/FUL - 5 Mill Lane Branscombe EX12 3DS - Construction of single storey extension and raised deck
 - b) Correspondence – none.
- 11) HIGHWAYS/FOOTPATHS
- 12) CORRESPONDENCE
- a) None
- 13) FINANCE
- a) Annual Review of Finances
 - b) Bank Signatories
 - c) Online Banking
 - d) Cheques to sign:
 - i Chq. No. 0000 – £81.00 – Society of Local Council Clerks Annual Membership
 - ii Chq. No. 0000 – £123.10 – Devon Association of Local Councils Annual Membership

Close Meeting. (Date of next meeting 6th June 2019 @ 19.30hrs)



Nicky A Langley

Assistant Clerk to the Council & Responsible Financial Officer

Dated: 3rd May 2019

Reminder for Members

You must declare the nature of any disclosable pecuniary interests. (Under the Localism Act 2011, this means the interests of your spouse, or civil partner, a person with whom you are living with as husband and wife or a person with whom you are living as if you are civil partners). You must also disclose any personal interest.

You must disclose your interest in an item whenever it becomes apparent that you have an interest in the business being considered. Make sure you say what your interest is as this has to be included in the minutes. (For example, ‘I have a disclosable pecuniary interest because this planning application is made by my husband’s employer.’)

If your interest is a disclosable pecuniary interest you cannot participate in the discussion, cannot vote and must leave the room unless you have obtained a dispensation from the Clerk.